Experiential Learning Credit
ELC
GUIDELINES AND REFERENCES

The University of Mount Olive recognizes that learning takes place in settings other than the traditional classroom. Such experiences, when properly documented with actual application in work and other situations, may be evaluated for possible academic credit. Any credit awarded for experiential learning will apply to general electives, related studies, and by exception with the appropriate department chair's written approval may apply to the general education requirements.

In accordance with the University of Mount Olive Catalog, "a student seeking ELC must demonstrate with proper documentation that learning has occurred." Credit is awarded for “learning outcomes,” not the experiences.

The knowledge gained must be of collegiate quality and must equate the contents of a similar course included in the current curriculum at the University of Mount Olive. The quantity and quality of learning the student believes he/she has acquired must be academically measured and compared to the learning outcomes expected from students attending a similar University of Mount Olive course. A technical course might be considered only if it meets academic standards in content and expected learning outcomes commonly expected in a similar course in the University of Mount Olive curriculum. All ELC awarded must relate to the current University of Mount Olive curriculum and to the learning outcomes expected in its courses. Any exceptions to the above will be handled on an individual basis.

Follow these guidelines:

- If the student feels qualified to attempt this form of credit, it is the student's responsibility to contact the evaluator by sending an email including a detailed resume listing the experience, coursework and training that apply to the attempted credit.
- The evaluator will review the email and decide if the student is a good candidate for ELC. This review and decision will be done within 5 working days unless a return message is sent regarding vacation or extended time away from the office.
- All contact information will then proceed directly between the evaluator and student. The evaluator will document all activity moving toward the granting of the credit, including the final submission of paper work to the Dean who will submit it to the University Registrar.
- **ELC credit may be requested only during the student's initial semester.**
- A per credit hour charge of $100 will be billed upon completion.
- **The student will have 30 days to complete the ELC.**

The Tillman School of Business (ACC, HCM, MGT, CIS, etc...)
Contact: Dean Kathy Best at kbest@umo.edu

Arts & Sciences (BSN, CJC, EDU, etc...)
Contact Dean Burt Lewis at blewis@umo.edu